

the bulletin board

Valuable Notes for Dickinson Student Groups & Clubs

Provided by the Office of Student Leadership & Campus Engagement

Club Training

In collaboration with your Student Senate and MOB, SLCE will be presenting club training again this year. This training will cover event programming, club finances and procedures, EngageD, and campus resources. All presidents and treasurers (or equivalent titles) of student groups must complete club training by attending the live session or completing the online course through Totoro.

The live training will be from 4-5:30 pm on Sunday, September 8th in Althouse 106. Space will be limited, so you must RSVP on EngageD. If either officer for a group fails to complete the training by 8:00 am on Monday, September 9th, then that group's EngageD will be frozen. Frozen groups are unable to reserve space, hold events, or access funds.

Note: Sports clubs have specific trainings organized by SLCE and, while welcome to, are not required to attend this club training.

Club Executive Program

Both the president and treasurer of any Senate-recognized club must fulfill the requirements for the club to be granted a budget for next year. To make sure your officers are getting the information required to complete the program, make sure your club's roster is updated.

Corq by Campus Labs

Corq is the public-facing mobile app for EngageD. By downloading and accessing Corq, students will be able to log-in with their Dickinson username and password to view upcoming events, explore what events are happening nearby, filter them for free food or stuff, and discover clubs on campus.



Club Re-Registration

To ensure that club and contact information is up-to-date, all student groups (including sports clubs, fraternities, and sororities) must re-register on EngageD **before noon on Friday, September 6th.**

Student groups that fail to register will not receive a space at Activities Fair and will have their page status changed to frozen. These groups won't be able to submit events, reserve space, or access funding until the issue is resolved by visiting SLCE

For instructions on how to re-register your group, refer to the document on SLCE's EngageD page.

SLCE Contact

Office: 717-245-1671

Email: slce@dickinson.edu



@DsonSLCE





Check-Out Event Supplies & Games

SLCE is excited to offer newly expanded services at the HUB Info Desk. In addition to lawn games, students can now check out board games, card games, chafing dishes and sterno's, and much more! The Info Desk is open from 9 am-9 pm every day and until midnight on Friday and Saturday nights. Check out what is available via SLCE's EngageD page.

Advisor Statement of Support

This coming spring, all student groups must provide a statement of support from their club advisor as part of the re-registration process. Advisors will recommend the continued recognition of the student group as well as provide insight on the overall status of the group. It may be a summary of the past year, including how the club budget process and elections went.

Activities Fair: Pro Tip

Instead of having a sign-up list that you won't be able to read anyways, create an invite-only event on EngageD for your group's table and then scan First Years' Event Passes in Corq! Then you can pull that attendance data and send them an invitation to join your group on EngageD. Easy!

Tracking Attendance

If you are interested in taking attendance at one of your events, you should use the Events Check-In app by Campus Labs which ties into EngageD and can be used to easily scan any Dickinson student, faculty, or staff member's event pass or look them up by name.

This data can demonstrate the impact that all of Dickinson's student groups have on our community.

HUB Corkboard Lottery

The Corkboard Lottery gives every student organization the chance to have one of the coveted bulletin boards in the lower level of the HUB. If your group would like a corkboard, signup using the form on SLCE's EngageD page.

Student Group Manual

The updated and redesigned manual has information on campus resources, policies, and procedures relevant to student groups and clubs. Find it on SLCE's EngageD or website.

Climbing Wall

Consider moving a club meeting to the rock wall for an interactive team building experience. We facilitate group development in an experiential and fun environment. Please contact Sean Ryan to connect and to tailor a program to meet your needs.

**Activities Fair
will be held on Sunday,
September 8th from 1-3
pm on the Academic
Quad. Groups must re-
register their page on
EngageD to secure space
by noon on Sept. 6th.**



Save the Date

- 9/6- Fall Re-Registration
- 9/9- Charter Day
- 9/16- Senate Elections
- 10/5- Inclusive Leadership Student Training
- 10/11- Fourth Annual Drag Show
- 2/24- Club Elections Due
- 2/28- Spring Re-Registration
- 2/29- All-College Formal
- 3/2- Club Budgets Due
- 4/6- Leadership Recognition Ceremony
- 4/25- Springfest



SLCE Staff

The Office of Student Leadership & Campus Engagement is here to help with the questions, concerns, efforts, and events of student groups at Dickinson College. Our office hours are 8:30-4:30 pm Monday-Friday.

Becky Hammell

Assistant VP of Student Leadership & Campus Engagement
Oversees all of SLCE & serves on campus-wide committees.

Erica Lawrence

Associate Dean of Student Leadership & New Student Programs
Directs all of SLCE's initiatives and programs.

Anna Baldassarre

Associate Director of Sorority Life and Leadership Programs
Serves as advisor to Senate, oversees sororities and leadership development programs.

Sean Ryan

Associate Director of Fraternity Life and Experiential Leadership Education
Serves as advisor to Sports Club Council and Media Board and oversees fraternities and campus recreation.

Jessee Vasold

Assistant Director of Student Leadership & Campus Engagement
Serves as MOB advisor, oversees clubs, EngageD, and the HUB.

Mary Silva

Senate Bookkeeper
Coordinates all finances for student groups, clubs, and orgs.

Erin Slattery

Administrative Assistant
Coordinates all of the areas of SLCE

Membership Rosters

While student groups don't currently need to submit club membership rosters except during the Student Senate club recognition process, it is a good practice to update your membership on EngageD.

Doing so will ensure that your club members are able to see all of the content that you want them to see when they log into EngageD!

Dickinson

STUDENT LEADERSHIP AND
CAMPUS ENGAGEMENT