**Environmental Studies**

**Application for Conference Funding**

**(Maximum of $50.00 Annually)**

In an attempt to promote conference attendance, the department will award ENST/ENSC majors up to $50.00 annually to help defray the cost of registration fees to attend approved conferences. Funds must be requested and approved by the Department Chair at least two weeks prior to the event. Our ability to honor your request is contingent on our availability of funds. For consideration, please complete this application and return to Deb Peters at peters@dickinson.edu. If approved, you are also required to submit a one page written report reflecting on the conference and your activities there. This is due no later than two weeks from the conference date. Failure to submit the report by the due date will nullify your funding.

There are two methods in which your funding may be disbursed.

Please check the method that you anticipate using:

Credit to Sponsoring Department:

When a sponsoring department is arranging for a group of students to attend a conference, they may opt to pay the registration fee for all conference participants in order to take advantage of a group or educational discount. If your registration fee is paid by a sponsoring department, your approved funding will be credited to them directly to offset the amount paid on your behalf.

Please note: Although this assistance, if approved, will cover up to $50.00 in registration costs, you may still be liable to pay additional expenses as requested by the sponsoring dept.

Reimbursement to Student:

If a student wishes to participate in a conference that is not being arranged through the department or co-curricular, you may submit this application for consideration. If approved, in addition to your written report, you will also be required to submit the ORIGINAL RECEIPT detailing the conference registration fees you paid.

Please note: This assistance will cover up to $50.00 in registration costs; you will be liable to pay any additional expenses incurred as a result of your participation in this conference.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Major: ENST ENSC

Name of Conference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Conference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location of Conference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Registration Fee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount of Funding Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Not to exceed $50.00)

Please indicate sponsoring department:

 Environmental Studies Department College Farm

 ALLARM Center for Sustainable Education (CSE)

 Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ N/A

 **(Please Specify)**

Please answer the question on the reverse side of this sheet.

Why are you interested in attending this conference? What do you hope to gain?

 Please check the box, if you have read, understand, and agree to the terms specified on this application.

 Should you have any questions, please contact us.