

To: Those Who Attend Faculty Meetings  
 From: Shawn Bender, Chair of the Research and Development Committee  
 Re: Final Report on the Research and Development Committee's 2018-19 Activity  
 Date: August 2019

My first action as chair of the committee this year is to remind you of key areas of support and to give you a final accounting of last year's activity.

- 1) All of our guidelines and deadlines are available online at:  
[http://www.dickinson.edu/homepage/91/research\\_and\\_development\\_committee](http://www.dickinson.edu/homepage/91/research_and_development_committee). Please pay attention to the deadlines as once our budget is spent, we cannot fund late projects.
- 2) Each full-time faculty member is eligible for up to \$2,200 annually (pending available funds) for presenting papers at professional conferences or comparable formal presentations of creative work. Travel grants must be approved in advance of trip. Expense forms must be filed within 30 days of return. As stated in the R&D guidelines, it is not necessarily the expectation that the grants will cover all expenses. Faculty may choose to supplement R&D travel grants with their available Dean's Faculty Conference Funds.
- 3) Also remember to check with Glen Peterman or Ben Sweger from the Office of Sponsored Projects for outside grant possibilities for your proposals.
- 4) Be sure to apply for Institutional Review Board (IRB) approval for any projects involving human subjects; for Institutional Animal Care and Use Committee (IACUC) approval for projects involving animals; and for Institutional Biosafety Committee (IBC) approval for projects involving recombinant DNA technology and/or infectious agents.

5) 2018-19 Final R&D expenditures:

Activity Approved by R&D:

Number of faculty members funded	157
Number of students funded	94
Total R&D funds spent ^	\$344,292
Total overall activity \$ funded *	\$529,954

Faculty Support:

Number of faculty travel proposals	173	
Number (%) funded of those requested	172	99%
<b>\$ Travel funds (% of expended R&amp;D operating funds)</b>	<b>\$217,082</b>	<b>63%</b>
Number of faculty non-travel proposals	118	
Number (%) funded of those requested	116	98%
<b>\$ Non-travel funds (% of expended R&amp;D operating funds) including:</b>	<b>\$127,211</b>	<b>37%</b>
Sabbatical Support (excluding Sabbatical Supplement Grants)	\$33,941	10%
Scholarly/Creative (% of expended R&D operating funds)	\$54,366	16%
Prof. Development/Teaching (% of expended R&D operating funds)	\$11,634	3%
Publication/Dissertation (% of expended R&D operating funds)	\$27,269	8%
Summer Study Groups (% of expended R&D operating funds)	\$0	0%

Student Support and Student/Faculty Support:

Collaborative Student/Faculty Research **	\$113,253	14
Dana Research Assistantships **	\$26,485	19
Kenderdine Student Travel ** (number of students funded)	\$45,924	61

\* Total funds includes revenue from the general operating budget as well as income from restricted endowed funds.

\*\* Separate endowment or operating funds supply budget for these activities.

^The Provost's office provided an additional \$40,000 to the R&D budget which is included in this total.